

Gumeracha Community Association Inc.

Committee Meeting held on

Monday, 13th October, 2008 at 7:30 p.m. @ 11 Ivan Drive, Gumeracha

1. **Present:** Dorothy & Joe Evans, Rae & Derek Evans, Jim & Pam Hale, Lydia Mik, Don Westlake.
Welcome to Lee & Brett Withy.
2. **Apologies:** Dave & Lynne Garwood, Chelsea Lewis, Bob & Marilyn Hillier,
3. **Minutes from the Previous Meeting:**
Moved: Don Westlake Seconded: Joe Evans All in favour.
4. **Business Arising from Previous Meeting:** (See also Sub-Committee Reports below –Item 6)
 - 4.1 **Adelaide Hills Broadband Service:** Nothing to report.
 - 4.2 **SA New Health Care Plan:** Nothing further to report.
 - 4.3 **Walking Trails:** Nothing to report to date.
 - 4.4 **AGM and New Venue for Committee Meetings:** Pam reported that she had negotiated with Bob Brooksby, and he has agreed that we can make a 12-month hire of the Hall Foyer for \$100.00 per annum from our AGM on 17th November. Graeme McVitty has agreed to do a short talk regarding his role on the AHC Recreational Advisory Committee, and the proposed walking trail from Kersbrook to Gumeracha.
(at the end of 'AGM section).
Don Westlake moved that we hold our meetings to the hall, and authorise fee of \$100.00 for a 12 month period from 17th November. 2nd: Pam Hale All in favour.
Pam will arrange this with Bob and Council Service Staff.
 - 4.5 **Old Senior Citizens' Building:** Dorothy has agreed to keep us informed on this issue.
5. **Treasurer's Report:** Tabled.
Moved: Joe Evans Seconded: Rae Evans Accepted
Medieval Fair account: Rae reported that she had closed the account some months ago. Joe will check again with the bank.
- 5.1 **New Auditor:** Don reported that he has obtained an auditor, Graham Combe, who will be happy to do our audit pro bono. Don will arrange with Rae to pass the books onto Graham asap.
6. **Sub-Committee Reports:**
 - 6.1 **Fund-Raising:**
 - **Catering Program:**
 - **Policy and Procedures:** Work in progress.
 - **Swap-Meet:** (26.10.08)
 - **Advertising:** A4 posters and flyers have been distributed.
Andrew Fitzner has placed information on the web-site.
Pam has lodged information on the Pinky's web-site, and adverts have been booked to go into the "What's On" column of the Advertiser the two Saturdays prior the event.
Pam will organise an advert in Along the Grapevine.
Don has completed and returned the AHC event application form.
Jim asked Marilyn to give us weekly updates on any bookings/enquiries.
Don will organise the marker to map out the sites.
Pam will give Joe the float information.
Equipment loading from store to be made on Saturday, 25th, from 2:00 pm.
Need large sign to show venue – Jim to arrange.
Don will liaise with Council regarding signage.
 - **Breakfast Catering:** Don has assessed stocks.
Fare to be offered – Sausages (Dorothy – defrost), Bacon (20 kg - Lydia) and egg (30 doz - Rae) sandwiches (80 loaves – Marilyn/Don; Brett will collect); tea, coffee, milk and soft drinks (Don).
 - **Policy and Procedures:** Pam distributed – will add a catering check list.

- 6.2 Tourist Information:**
- **History Walk:**
 - **Site Boards:** Pam reported that Council approval has been received. Projection Graphics are working on the board production, and Don has ordered the stands from Lobethal Sheet Metal.
 - **Brochure:** The Sub-Committee is working on a 'Welcome to Historical Gumeracha' format.
 - **Flora & Fauna Boards:** Pam reported that she and Don held a meeting with Leonie Feutrill, Steve Walker, and the Manager and Graphic Designer at Projection Graphics. We've received a mock-up draft, and work on the final information and lay-out is progressing.
 - **Coming Events Board:** No action at this time – to be addressed again in 2009.
 - **TIB Maintenance:**
 - **Red Gum Seat:** Don, Jim and Joe to work on this next Thursday, 16th.
 - **Township map:** Received and paid for. To be installed on Thursday.
- 6.3 Federation Park:**
- **Bridge Security Lighting:** It was suggested that we send a letter to the Medieval Fair Committee with a proposal for them to look at this issue with Council.
 - **Power Boxes:** Jim reported he has contacted John O'Dea - still following through on this.
 - **Outdoor Fitness Equipment Proposal:** No further information to date.
- 6.4 Marketing/Publicity:**
- **Newsletter:** Pam has drafted the next issue, and will send to Rae to add an advert and information on the POP! 2009 Party. Pam also suggested we have a December issue to give information on the projects we will have finalised by then. – agreed.
 - **Press Releases:** Pam will arrange articles on Swap-Meet.
 - **Website:** Swap-Meet information.
- 6.5 Rural Watch:** No report this meeting.
- 6.6 Albert Street:**
- **Planter Barrels:** Jim reported that Dave has added new plants this week, started watering, and Sisi Sigmund has kindly been assisting in weeding. Dave has requested two more barrels – agreed. Joe will tell him to go ahead.
 - **Bus Shelters & Seating:** Nothing to report.
 - **Police Station Parking:** These have been installed. Dave McKenzie very pleased.
- 7. Correspondence:**
- 7.1 Incoming:**
- 16.09.08: Michel Grey, Gumeracha Medieval Fair Inc. Request for a letter of support for Pavilion grant submission.
 - Official Invitation to Gum Sk8 Park Opening and Op Shop Re-Opening.
 - 7.10.08: Gumeracha Community Op Shop Inc. – donation from volunteer, Megan Evans.
 - 10.10.08: TVCC – request for assistance in a 'Let' Do Tour Down Under' on Friday, 23.01.09.
- 7.2 Outgoing:**
- Minutes of September meeting.
 - 30.09.08: Michel Grey – Letter of Support for Pavilion Project.
 - 8.10.08: Email response to Gumeracha Community Op Shop re. donation.
 - 9.10.08: Thank You Certificate to Megan Evans for Op Shop volunteer donation.
- 8. Any Other Business:**
- 8.1 Let's Do Tour Down Under (Friday, 23.01.09):** Jim reported we had received a letter from the Anne Ellis of TVCC, requesting our involvement in this event, i.e. holding a stall for drinks and ice-cream. He had also been approached by Bob Brooksby on the matter. Discussion took place, and it was decided to send representatives to the planning meeting to find out more details – Don and Lydia. There was a suggestion that we hold a 'mini-tour' for the youngsters in Gumeracha – to be investigated further at a future meeting.
- 8.2 Volunteers Protection Act:** Don lodged information on this for information and records.

- 8.3 Touch Screen Tourist Information:** Don reported that he had seen one in operation and obtained information. He requested committee's approval to follow through on the matter – agreed.
- 8.4 Play Equipment in Park:** Lydia expressed concern that there is not enough equipment in the park. Jim reported that Council will be upgrading in the future, but will not extend the play area.
- 8.5 Photocopier:** Pam reported that the new TVCC Co-ordinator, Anne Ellis, has offered the Centre's current photocopier to the Association when a new machine is delivered. After some discussion it was agreed to thank her, but decline the offer as we have storage facility. Pam will inform Anne.
- 8.6 Festival of Spring (2.11.08):** It was agreed that we would not hold a promotional stall, due to the possibility of the Flora & Fauna boards launch on that day.
- 9. Meeting closed:** 09:47 p.m.
- Next Meeting: AGM** - Monday, 17th October, 2008, at 7:30 p.m. @ Gumeracha Hall

Chairperson's Signature:.....

Date:.....