

Gumeracha Community Association Inc.
Committee Meeting held on
Monday, 13th August, 2007 at 7:30 p.m. @ Take-Away

1. **Present:** Derek & Rae Evans, Joe & Dorothy Evans, Dave & Lynne Garwood, Jim & Pam Hale, Bob & Marilyn Hillier, Lydia Mik, Don Westlake
2. **Apologies:** None
3. **Minutes from the Previous Meeting:**
Moved: Don Westlake Seconded: Dave Garwood All in favour.
4. **Business Arising from Previous Meeting:** (See also Sub-Committee Reports below –Item 6)
 - 4.1 **Asset Storage & Inventory:** Still in progress.
 - 4.2 **Christmas Show:** Marilyn confirmed that she has booked the Hotel Enfield for Saturday, 1st December. \$20 per person deposit; remaining \$29.00 per person to be paid two weeks before event.
 - 4.3 **GCA Achievements Poster:** Don has obtained a quote from Lobethal Sheet Metal for 2 A-frames - \$140.00 each + GST. Lydia is also enquiring. To be discussed at next meeting.
 - 4.4 **GCA Uniform:** Pam & Jim distributed T-shirts.
Hats – Pam & Jim tabled a sample badge for members to consider, discussion on hat options. Pam will pass on price options with these minutes.
Aprons – still waiting for purchase.
 - 4.5 **Federation Park Bridge Lighting:** Pam reported that she had written to Councillor Hall, but had not received a reply to date. She will contact Val.
 - 4.6 **Ring of Oaks Reserve:** Don reported that he had spoken to the Pastor of Salem Church, who had received the suggestion very positively. The Pastor will be writing to the Association in the near future. Dave suggested that we take a look to see what work needs to be done – A group will meet at the reserve next Saturday, 18th August at 3.00 pm.
 - 4.7 **Australian Internet Marketing - South Australia 365:** Don reported that he had been in touch with the owner of the site. Cost for a link = 3 years for \$100.00.
Don proposed that we accept this offer. 2nd: Marilyn. All in favour. Don will arrange.
 - 4.8 **Future Proposals:**
Jim reported that we had received a proposal from Bob Brooksby, inviting GCA to support the Pavilion project in partnership with the Hall Committee.
A Federation Park Advisory Committee is to be held on Monday, 20th August @ the Hall Foyer at 7:30 pm.
Pam will check about attendance with Bob and let members know.
5. **Treasurer's Report:** Tabled.
Proposed: Rae Evans 2nd: Lydia Mik All in favour.
Auditor: Rae has spoken to Rod Bartholemeus, who has agreed to complete the Medieval Fair audit before the end of the month. Rob has also agreed to supervise the Bingo Ticket drive.
Medieval Fair: Jim reported that we had received a letter from Michel Grey to inform us that the new Gumeracha Medieval Fair Committee has been incorporated, and requesting transfer of monies as agreed. Pam has written a response to Michel, informing her that as soon as the auditor has finalised the accounts, transfer will be arranged.
6. **Sub-Committee Reports:**
 - 6.1 **Fund-Raising:** Tabled
 - **Swap-Meet (7th October):** Rae distributed large posters for members to put up as far and wide as possible. She also gave members a record sheet, so that people can return to take them down after the event. Event starting time = no later than 6:00 am.
 - **Raffle:** Marilyn has been putting out fliers and has been getting positive feed-back.
 - **POP! 2008 Party:** Rae has prepared a letter and form to canvass for sponsorship.
Rae moved that we send these out to obtain support for the event. 2nd: Don All in favour
Pam, Lynn & Lydia will assist Rae in the preparation. All members to assist in distribution.
Rae has drafted a budget, including \$1,200.00 for a band. Lydia not having success in confirming the band - now looking at other options. The catering team will provide tea.

- **Catering Programme:** Tabled.
Don moved that we purchase the First Aid Kit, washing-up table, and materials for the races, as per report. 2nd: Lyn Garwood All in favour
Report moved: Don 2nd: Lyn Garwood All in favour.
- **Australia Day Eve:** NMM is putting out information for expressions of interest. Catering Team will prepare a submission.
- **Festival of Spring:** Pam reported that she had spoken to Janet Mitchell, and due to the school and other community organisations already running food stalls, the Association will not hold a catering stall at this event. However, we will still hold a Promotional stall in collaboration with TVT. Pam will submit the booking form.
- **Bingo Night:** Lydia reported that there is some community interest for an organisation to hold a Bingo night. Members to consider and discuss at next meeting.

6.2 Tourist Information:

- **TIB Red Gum Seat:** Still awaiting information on contractor.
- **Flora & Fauna Boards:** Don reported that he has discussed the proposal with the school principal, who is very keen for the students to participate. Don also discussed with Imelda Rivers re a grant and finding a photographer; we have missed the latest grant, but will be able to apply in the next round, and Imelda is looking for an appropriate photographer.
- **Coming Events Board:** Don discussed the signage with Projection Graphic today. Estimated cost about \$500.00 per sign. Don estimates approx. \$1700 for all work. Jim reported that discussion had taken place with Council and Bob Brooksby regarding the site options. Council supportive of the concept, and would support with site preparation work. Don reported that the Green Corps have replaced the fence around the Op Shop which will assist us if we site in the preferred site.
- **Maintenance:** Don reported that Projection Graphics can change the graffiti film on the scratched boards for about \$200.00.
- **TVT Report:** Nothing this meeting.

6.3 Marketing/Publicity:

- **Newsletter:** Rae needs articles for the next issue – members to submit articles by mid-next week.
- **Website:** no further action to date. Salem church is going to link their site to the Gumeracha site. Don will organise advertising posters for our events on the site. Andy Mason has offered to distribute fliers with his next advertising drop. Don will discuss with Belinda the format of the site.

6.4 **Rural Watch:** Bob reported that they had a guest speaker on AVATAR. Bob and Dave are now full members. People warned that they need to secure sheds, as several shed thefts recently.

6.5 **Albert Street:** Dave reported that two more tubs have been acquired, and will be in place within the next few days. Bob has the water tank organised, and initially they will use Dave's trailer. Lydia will supply 20L drums for hand watering.

6.6 Training and Development:

- **Grants Seminar:** Don reported that these are finished. He will supply notes to anyone interested.

7. Correspondence:

7.1 Incoming:

- 17.07.07 - TV Community Centre; information on setting up their own Web-site, and will not be renewing their page on our web-site. Rae will inform Belinda.
- Liz Bok, AHC – Gumeracha Walking Trail.
- 6.08.07 - Michel Gray – Gumeracha Medieval Fair Inc.
- 7.08.07 – Bob Brooksby – Federation Park projects.
- Adelaide Hills Tourism – Winter issue of Four Seasons newsletter & Visitor Guide 2008 Prospectus.
- Torrens Valley Community Centre – July – September Program.

7.1 Outgoing:

- Minutes of July meeting.
- 11.07.07 – Liz Bok, AHC; Gumeracha Walking Trail.
- 11.07.07 – Cr. Val Hall; Security Lighting @ Federation Park bridge.
- 2.08.07 – Nick Day, AHC Events Co-ordinator; information on POP! 2008 party.
- 2.08.07 – Gumeracha Police; information on POP! 2008 party.
- 08.08.07 – Michel Gray – Gumeracha Medieval Fair Inc/Transfer of funds and records.

8. Any Other Business:

8.1 Federation Park Maintenance: Don reported that the broken bench and BBQ table top have been removed.

8.2 Music & Ute Show: Don reported he had enquired regarding past attendance at this event – 1500 adults + 300 children. It is anticipated that numbers would probably exceed this number.

8.3 Albert Street Seating: Lyn and Dave proposed that we consider options for more bench seating and the installation of bus shelters in appropriate positions along Albert Street. Pam will write an initial enquiry to council.

8.4 Archival Storage: Jim reported that Pam is re-organising all GCA paperwork, and there is a need for this to be archived. Bob and Marilyn will donate a steel cabinet for storage, and this will be stored at Rae and Derek's with all the other equipment.

8.5 Small Equipment Grant:

Don proposed that we consider developing an application for office equipment, e.g. computer, printer and data projector. 2nd: Pam Hale All in favour.

Don and Pam will work on the submission.

9. Meeting closed: 9:20 p.m. **Next Meeting:** Monday, 10th September, at 7:30 p.m. @ the Take-Away.

Chairperson's Signature:.....

Date:.....