

**Gumeracha Community Association Inc.  
Meeting Monday 8<sup>th</sup> March 2010, Town Hall Foyer**

**Minutes**

1. **Present:** Don Westwood, Joe Evans, Dorothy Evans, Chelsea Lewis, Darryn Cornelius, Jane Liedig, Lee Withy, Brett Withy
2. **Apologies :** Kerrie Drogemuller, Lydia Mik, Marilyn Hillier, Dave Nash, Cheryl Nauschutz
3. **Minutes of the previous meeting** - Monthly meeting Feb 8 2010 & Planning meeting Feb 22 2010 Moved Brett Withy Seconded Chelsea Lewis
4. **Business arising**
  - Upgrade to footpath near the Rocking Horse - GCA to send letter requesting an update on proposal of footpath. Chelsea to complete letter to Council and CC Mark Goldsworthy. Request additional letters from other interested parties. Lee to contact Brian Ventris re a letter from the lions Club ( Lee will also speak to Brian about what info Rural watch would like placed in the GCA Newsletter )
  - 2010 Action Plan  
  
Website is going to be our focus. New costing structure to be established by 01/07/2010 for advertising/sponsorship on web/TIB/Newsletter/History Walk brochure. Should we bank % of profit to separate bank account for future costs.  
Project Evaluation to be used for all projects - small and big to determine if the project is viable and that we don't get ahead of ourselves.  
Lee to email Cashflow sheet to Joe.
  - Website development - Kerrie has advised we need a Content Management System for the website. She will look at other requirements soon and has been liasing with Don & Andrew Pftizner. Kerrie to do a mock up page and proposal for the website and send that to Marketing Committee.
  - GCA Committee members list needs to be updated on Gum site. Lee to forward list to Don for action by Andrew Fitzner.
  - Purchase of pavers for Medieval Hall- Pavers won't be individually engraved with Donors names, but a list of those who purchased a paver will be available - Committee agreed we would not proceed with purchasing pavers at this point.
  - Bus stops in Albert Street. Majority feeling from local community is very supportive of bus stops being moved, shelter only required on Police station side. Concerned comments were; parking issues, concern for elderly residents having further distance to walk to stops. Chelsea to go back to Bus Company with feedback. Bus Company can move signage, but we believe the stops should only be moved if a shelter is to be provided.
  - ACCU Lottery Tickets- Sales going well, outstanding tickets to be brought back as soon as possible.
  - Heritage Walk brochures (Financial Support update)- we have our 10 sponsors. Joe to prepare invoices from list of names Lee will provide and then a letter thanking sponsors for their support to be issued with invoice.
  - Adelaide Hills road name changes are being done for Emergency Services reasons. List of road names that may affect our local vicinity to be put at The General Store and make a suggestion for alternative names- Chelsea to arrange. Suggestions by next monthly meeting.
  - Medieval Fair -\$1,785 left in bank for Medieval Fair. \$400 for 6x6 site hire. Agreed to be paid by committee.
    - Pricing for purchases to be done. Don to forward to Darryn a list of last years supplies. Darryn to ask suppliers for prices once we know numbers.
    - Float figure to be firmed up. General Store can assist with change if required.
    - Hot food is most profitable. Use cool drinks already in store. No iced coffee this year. Hot coffee to be on hand.

-Chelsea to ask TVCC for volunteers. Roster to be set up. Contact all members not present to ensure they can make Medieval Fair as volunteers. Darryn will speak to Marilyn and Brett to contact Lydia.  
- Don to get access to Hessian bags for decoration. Cool room hire cost \$180 for weekend. A few hale bales next to our site for seating. April meeting will be devoted to Fair organisation.

**5. Treasurer's report**

Only income for February 2 x \$100 for History brochure sponsorship and \$57.60 advertising income from GCA Newsletter.

\$500 paid to Pam & Jim Hale for tents that the GCA has used for several years.

Moved Joe Evans Seconded Chelsea Lewis

**6. Ongoing matters**

- Vertical sign/website address on road or gutters (Don/Brett)-We will wait until the website has been developed more before pursuing this item.
- Catering policy & procedures (Don/Catering Committee)
- Digital TV (Don)
- Bush Fire Emergency Plan (Don) - Ian Tanner is running a meeting on Wednesday at Beavis Crt
- Federation Park Management agreement with AHC (Don)
- Additional light at Federation Park Bridge (Don)- Salem Church light is running well which is what may be used for Federation Park.

**7. Correspondence**

- Letter to AHC regarding update of Council's Plans to complete footpath on Albert St to the Rocking Horse.

**8. Any other business**

Review meeting for 2010 Action Plan on 22<sup>nd</sup> March

Project evaluation sheet to be used for activities - Moved Brett Seconded Joe

Excel sheet for project names using Project Evaluation sheet.

Additional Fund raising ideas such as Hoyts movie tickets and the Entertainment Book were not considered viable as they would be hard to sell with such a large financial outlay for purchasers.

**9. Meeting closed 9.15pm.**

**Next meeting Review 2010 Action Plan 22<sup>nd</sup> March 2010 and normal monthly meeting 12<sup>th</sup> April 2010. Both meetings at the Town Hall Foyer at 7.00pm**