

Gumeracha Community Association Inc.
Committee Meeting held on
Monday, 12th March, 2007 at 7:30 p.m. @ Take-Away

1. **Present:** Derek & Rae Evans, Joe & Dorothy Evans, Lynne and Dave Garwood, Jim & Pam Hale, Marilyn & Bob Hillier, Lydia Mik, Don Westlake
2. **Apologies:** None
3. **Minutes from the Previous Meeting:**
Moved: Don Westlake Seconded: Lynne Garwood All in favour.
4. **Business Arising from Previous Meeting:** (See also Sub-Committee Reports below –Item 6)
 - 4.1 **Community Op Shop Volunteers:**
Marilyn reported that she had spoken to Sisi Sigmund, and she had stated that currently they have more than enough volunteers. The Op Shop is flourishing.
 - 4.2 **GCA Promotional Signage:**
Don reported that the artwork has been completed. The finished signs will be ready within the next week. Slight increase in the cost due to the amount of material available enabled them to make two signs instead of one. All in favour.
 - 4.3 **Trailer Purchase:**
Don presented a proposal to Rotary, and they agreed to hire their trailer for a \$50 deposit and \$50 charge, plus replacement of gas and the trailer returned clean. It was agreed to use our own BBQ for a 3-month trial, and reconsider options at the July meeting.
 - 4.4 **BBQ Purchase:**
Jim reported that the purchase has been completed.
Pam and Jim have also purchased a double-handled saucepan as a warming pot for onions. Receipt passed on to Treasurer, Rae.
Don suggested the purchase of a portable 'Campmaster' stove as another option. Cost = about \$20.00. It was considered not necessary at present, but will be reconsidered in the future.
 - 4.5 **Asset Storage:** No action to date - to be considered at a future meeting.
 - 4.6 **Federation Park – BBQ and Rotunda Shelters:**
Pam gave information from Bob Brooksby regarding the Green Corps work that the Council and the Hall Committee have organised, which covers the repairs to the shelters and seats.
Dave reported that it doesn't look probable that he can obtain materials from his company for the BBQ shelter and pergola, as hoped.
It was recommended that Dave still assess what is needed to upgrade these, but liaise with Bob Brooksby before any action is taken.
 - 4.7 **Regional Partnerships Funding:**
In response to Dave's query at the last meeting, Pam reported that she had spoken to Val Hall, and the Torrens Valley Community Centre is not receiving further funding through Regional Partnerships grants.
 - 4.8 **Committee Training Programme:** No action taken to date.
Dave suggested that he could ask his son to consult with us regarding Occupational Health and Safety regulations. It was agreed that this could be arranged at a later date, after the Medieval Fair.
To be discussed at June meeting – members to be reminded at the May meeting, so they could prepare.
5. **Treasurer's Report:** Tabled.
Moved: Rae Evans Seconded: Marilyn Hillier All in favour.

6. Sub-Committee Reports:

6.1 Fund-Raising:

2007 Plan – tabled.

- **Catering Programme** – Williamstown Country Market BBQs on 1st April, 3rd June and 1st July.
- **Easter Raffle** – in progress.
Medieval Fair – Rae and Jim explained that there is an opportunity for GCA to raise funds by running drinks and 'Rats-on-a-Stick' stalls. Jim recommended that there be 3 stalls – 2 x drinks at different locations within the site, and 1 'Rats' food stall. Site fee = \$160.00.
It was agreed that this was a good opportunity for fund-raising. Don, Marilyn, Bob, Dave and Lynne volunteered to organise.
There's a possibility that Jim will be able to borrow some pop-up tents as marquees.
Drink stocks to be obtained in the next few weeks, when they are on special.
Jim will get the meat supply details from Michel and pass on to Lydia.
Need storage and cold containers. Use the freezer for ice storage.
Don will approach his son-in-law, to see if we can borrow his two cold-store fridges.
Pam will approach Bob to see if we can borrow the Lions' Club mobile 'esky'.
Period costume recommended.
Don will coordinate the group, and convene a sub-committee meeting for further arrangements.
- **Christmas in July** – Rae reported that Saturday, 21st July is the only date available that doesn't clash with footy matches. Rae will contact Top of the Torrens organisers to see if they would be available to lead carols. Pam will book the hall.
- **Swap-Meet** – Rae recommended that the date be changed to 7th October – all agreed.
Lynne suggested we invite some car clubs to attend. We will need written permission from the Sporting Club prior to organising these, as they would probably be parked on the oval. Pam will to the club seeking permission. Pam will approach Gary Brock of the Sprite Club. Don will talk to a Rotary colleague who is also in a car club.
- **POP! Party** – Rae reported that she is going to apply for a \$2,000.00 Community Grant from AHC for cost of the band.

6.2 Tourist Information:

- TIB Red Gum Seat – no action at this time.
- TIB Advertising Contracts – no action at this time.
- Op Shop – Tourist Information Stand – no action at this time.
- Op Shop- Draft Proposal – no action at this time.
- TVT Report – Rae reported that the AGM is next Monday, 19th March.

6.3 Park Power Outlets:

- Key Register and Borrowing Terms and Conditions – no action at this time.
- Advertising/Liaison with AHC – no action at this time.
- Box tags – Marilyn reported that she spoken to her contact, who will be happy to supply these. Marilyn will liaise with Pam on the wording.
- Patron Feedback Pro forma – Pam tabled a draft for consideration and explained the procedure; the committee was happy with the format.
- Pam will table all the necessary paperwork at next meeting.

6.4 Marketing/Publicity:

- **Newsletter** – discussion took place on the regularity and timing of the newsletter – no formal decision made at this time.
Jim suggested that we put in a request for volunteers to help with Medieval Fair – free entry to the fair for helpers at the GCA stalls, or a meal provided if they help with the Baronial Banquet.
Don suggested that we contact Betty Amber at the History Centre for a regular '50 Years Ago' item for each issue.

6.5 Medieval Fair:

- **Baronial Banquet** – Pam is looking for volunteers to assist her with setting up the Hall, planned to be done in the afternoon of Friday, 4th May, and late afternoon of Saturday, 5th. Assistance will also be required for the clean-up after 11:00 pm on the Saturday.
Jim explained the plans for the evening. Tables of ten can be booked at \$45.00 per head, which includes a 4-course meal, fruit punch and water, and entertainment throughout the evening. A bar will be provided by Grumpy's Brewhaus.

- **Recycling Bins** – Jim explained that the recycling will be undertaken by the Gumeracha CFS Cadets, under the coordination of Janet Kelly. Michel Gray has organised a supply of meshed sheets from Lobethal Sheet Metal – 3 sheets will be required to make 9 bins. Lobethal Sheet Metal will donate one. The other two will need to be purchased at \$145 a sheet. Following discussion on the benefits to GCA of purchasing these, Don Westlake proposed that we purchase the two sheets; 2nd by Lynne Garwood. All in favour. Pam will inform Michel and Janet of this arrangement. Final construction of the bins will need to be organised.
- Jim also explained some of the other aspects of the Fair organisation, i.e. traffic control, risk management, volunteer teams, types of entertainment, etc.

6.6 Rural Watch:

Bob Hillier and Dave Garwood attended the last Rural Watch meeting as GCA reps. Bob reported that discussion had taken place regarding the graffiti on the Cold Store on the corner of Victoria Street and Retreat Valley Road. Chris Bastian had suggested that negotiations be undertaken with the Cold Store owners (Caj and Daniel Amadio) to paint over the graffiti, i.e. if they will supply the paint, a volunteer team would be organised to do the painting. Pam will pass onto Bob the contact details for Caj and Daniel. *(He will also broach the subject of storage rental in the Cold Store.)*

7. Correspondence:

7.1 Incoming:

- Port Displays – quote for GCA Signage.

7.2 Outgoing:

- Minutes of February meeting.
- Para Hills Gymnastic Club Inc. – cheque and covering letter for the BBQ purchase.

8. Any Other Business:

8.1 Newsletter article:

Marilyn thanked the committee for their kind thoughts and the article regarding the loss of her mother.

8.2. PA System:

Don reported that Andy Mason has investigated the PA system stored under the Pizza shop, and he'll be looking at mounting the 'horns' in the park in the near future. Don to ask Andy to contact Jim prior to installation.

8.3 History Centre:

Pam reported that she had been contacted by Bob Brooksby requesting that GCA lodge information about their projects and funding, e.g. grants and their sources, with the History Centre for archival storage. This will be useful information, not only from an historical perspective, but also as a reference for groups who wish to submit for grants in the future. Pam will organise the paperwork and lodge it with the History Centre. Betty Amber of the History Centre already receives all GCA meeting minutes for the archives. Dorothy and Joe stated that they would lodge details on the grant they have just received for restoration work at the Salem Baptist Church.

9. Meeting closed: 9:20 p.m.

Next Meeting: Tuesday, 10th April, at 7:30 p.m. @ the Take-Away
(Monday, 9th = Easter Monday Public Holiday.)

Chairperson's Signature:

Date:.....

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