

Gumeracha Community Association Inc.
Committee Meeting held on
Monday, 14th January, 2008 at 7:30 p.m. @ Gumeracha Take-Away

1. **Present:** Derek & Rae Evans, Joe & Dorothy Evans, Lynne & Dave Garwood, Jim & Pam Hale, Bob & Marilyn Hillier, Lydia Mik, Don Westlake
2. **Apologies:** None
3. **Minutes from the Previous Meeting:**
Moved: Don Westlake Seconded: Lydia Mik All in favour.
4. **Business Arising from Previous Meeting:** (See also Sub-Committee Reports below –Item 6)
 - 4.1 **Asset Storage & Inventory:**
This has been completed by Rae and Derek – copies distributed. Need to add the lighting equipment to the list once they have been taken down from Albert Street + lights, speaker horns, PA, etc in Federation Park, and the PA System. Thanks to Rae and Derek.
Moved: Marilyn Hillier Seconded: Don Westlake All in favour
 - 4.2 **A-Frame Boards/GCA Achievements Poster:** To be discussed at next meeting. Lydia also kindly donated another blackboard A-frame board.
 - 4.3 **GCA Uniform:**
Aprons: No more as yet.
 - 4.4 **Christmas Lights:** Pam reported that we still had some timing problems. If we are to continue we need to ensure we have enough timers for all sites and that they are set at the correct times. We also need to purchase new bulbs – a list will be made when they are taken down. A date for taking down to be scheduled asap – Jim to contact John O’Dea.
Don suggested that we agenda arrangements for next Christmas for the August meeting.
Moved: Don Westlake Seconded: Pam Hale All in favour.
 - 4.5 **Christmas Event at Civic Centre:**
Pam reported that this was successful in the fact that the Association was part of a collaborative event. Some minor organisational confusion – it was recommended that a GCA representative attend the Hall Committee meeting that focuses on these arrangements.
 - 4.6 **Australia Day Awards:** Pam reported that we have received notification from AHC that our nomination for Lee Mintram to receive the Young Citizen of the Year has been accepted, and an invitation to attend the Ceremony was extended to all Committee members.
5. **Treasurer’s Report:** Tabled
We need to inform Deb Coad to send any further donations to the GCA Account. Pam will let Deb know.

Moved: Rae Evans Seconded: Bob Hillier Accepted
- 5.1 **Auditor’s Report:** Still not available – it was requested that this be attended to asap.
- 5.2 **Investment Account:** Jim passed information from the Bank SA to Rae to read and report back, with recommendations, at the next meeting.
6. **Sub-Committee Reports:**
 - 6.1 **Fund-Raising:**
 - **Catering Programme:** Tabled
 - **Australia Day Eve Planning (25.01.08):**
Don distributed a check list which was worked through.
Loading equipment from Rae and Derek’s from 7:30 pm on Thursday evening, using Joe and Jim’s trailers.
Set up at NMM from 1:00 pm on Friday afternoon.
Jim to ask Philip to check and tag his large red power board.
Cash float – Rae will list amounts for Pam will collect.
Other needs – small funnels, butter knives, Aeroguard, 45L plastic rubbish bin, bottle of canola oil, and napkin holders – Pam will obtain.

Signs - Don will take the A-Frames to the sign-writer in Lobethal.

Could everyone check if the Coffee box is at their house!!!

Food – Sausages (in stock), steak sandwiches (steak - Don), and hamburgers (patties - Lydia).
Lettuce, tomatoes and onions (Marilyn); Hamburger rolls (Lydia); salad containers (Marilyn);
Milk – Lydia.

It was suggested that we purchase an esky for the catering team.

Moved: Don Westlake Seconded: Dave Garfield All in favour.

Rae will enquire on price of a KoolTek.

- **Chest Freezer:** Lynne reported that there was a second-hand chest freezer for sale in town for \$70.00. Jim will collect.

Don moved that we purchase this. Seconded: Derek Evans All in favour.
Jim will collect.

- **Bingo Night:** To be discussed at next meeting.

6.2 POP! Party De-Brief:

The general feeling was that it went quite well. Community feedback was very positive.

Some comments and recommendations for the next event were:

- Bob suggested that we ask the MC to ask for people to put their rubbish in bins, etc.
- Recycle bins from CFS was great, as this encouraged people to put their bottles and cans in the bins.
- Everyone was happy with the 'Pick an Envelope' – Thanks to Cheryl for her help.
- Bozette, the Clown was great – she handled the children really well, particularly the older ones when they became a bit of a nuisance.
- As a group, we were not as organised as we should have been, thus we need to:
- put out a programme with a time-line, including announcements;
- ensure the band starts on time, and the brackets and breaks are not too long; ensure we have a pre-event meeting with the band.

Other issues:

- Post media announcement – Pam will send in an article tomorrow with Courier and Grapevine; This to include thanks to everyone for their participation, and a tear-out feedback survey in the next newsletter, with responses to be handed in at the Take-Away.
- Don reported that Geoff Brown had advised that the current banner has met its 'use-by' date, and we will need a new one. If we install the 'Coming Events' sign we won't need to do this.
- Lighting needs to be improved; the main spot lights were an insect problem, but if turned off there were problems with it being too dark to keep an eye on the children. Don and Jim suggested that we get a portable, lantern-style, lighting system, which would double as insect repellent. Or, alternatively, install coloured covers that filter the light.
Jim asked members to consider options to discuss at a future meeting.

Jim thanked everyone for all their hard work for the night.

6.3 Tourist Information:

- **History Walk:** Still awaiting a second quote. Jim suggested that we need to deal with this project early this year, as people showing interest in seeing the site boards installed.
- **Flora & Fauna Boards:** To be addressed at the next meeting.
- **Coming Events Board:** To be addressed at the next meeting.
- **Maintenance:**
 - **Red Gum Seat:** To be addressed at the next meeting.
 - **General Clean:** Jim & Pam thanked Don for doing this task at the same time as he undertook some vandalism repairs.
- **Federation Park:** Pam reported that a letter has been sent to the Peter Peppin, AHC CEO, regarding several issues, i.e. the Police Station Parking signs, and replacement of damaged/removed furniture.
- **TVT Report:** Nothing to report.

6.3 Marketing/Publicity:

Newsletter: The first 2008 issue is currently being compiled.

- **Website:**
- **Rural Watch:** Nothing to report.

6.5 Albert Street:

- **Planter Barrels - Watering:** Report tabled by Dave.
Water supply: Dave explained that he had been getting the water from the oval supply, but Cricket Club officials have made some objections. Although we have received verbal permission from AHC to use the depot supply, this has been difficult, due to the restricted time of access (watering is normally done in the evenings or weekends). It was recommended that Dave make further enquiries and liaise with Pam to write a letter to AHC seeking written permission.
- **Bus Shelters & Seating:** Next meeting.
- **Police Station Parking:** Jim reported that another letter has been sent to AHC regarding this matter.

7. Correspondence:

7.1 Incoming:

- Christmas Card from AHC Mayor Bill Cooksley.
- 7.12.07 – AHC Mayor Bill Cooksley – Australia Day Award information.
- Adelaide Hills Tourism – Summer issue of ‘The Four Seasons’ magazine.
- 28.12.07 – Michel Gray, Gumeracha Medieval Fair Event Coordinator; acknowledgement of transfer of funds and equipment from the 2007 event.
- Lobethal Sheet Metal P/L – information on price increases from 1.01.08
- 14.01.08 – Office of Consumer & Business Affairs – Notification of Change of Reporting Requirements Questionnaire.

7.2 Outgoing:

- Minutes of December meeting.
- 17.12.07 – Bob Brooksby re GCA involvement in the Civic Centre Christmas Event.
- Appreciation Certificates to POP! Party Sponsors and supporters.
- Appreciation Certificates to Albert Street businesses and residents for support of Christmas Lights.
- 8.01.08 – Peter Peppin, CEO, AHC – Police Station parking signs, and Federation Park furniture.

8. Any Other Business:

8.1 2008 Action Plan: Pam and Jim reminded members that this needs to be updated annually, requesting members to look at their copy and make notes to discuss at the next meeting.

8.2 2008 Medieval Fair: Don suggested that we need to book sites asap. It was agreed that we would book 2 sites - a 6m square site for the food stall, and a smaller site by the toilet block for the drinks stall. Don will arrange with Michel Grey.

8.3 Easter Hamper Raffle (21st March): Following a query from Rae, it was agreed that the Fund-Raising committee will organise a raffle, and report at next meeting.

9. Meeting closed: 10:00 p.m.

Next Meeting: Monday, 11th February, 2008, at 7:30 p.m. @ the Take-Away.

Chairperson’s Signature:.....

Date:.....